

Pittsboro Gallery of Arts

Board Meeting Minutes
February 13, 2021

In Attendance: Beth Bale, Anne Pilgrim, Rita Baldwin, Theresa Arico, Tamara Buettner, Lee Kazanas, Debbie Englund (scribe)

Construction:

- Work on the sidewalk (phase 3) will begin in 4 to 6 weeks; in front of the gallery up to the door to New Horizons
- Removing the existing handicap ramp; creating new handicap parking and ramps
- Removing large tree on the corner
- Construction of a retaining wall and replacing brick pavers
- Impact on our entrance will be reduced because most of the work will take place at night.
- Phase 3 will be complete by August (approx.)
- Entire project completion approx. October.
- Include sidewalk construction in letter to landlord.
- Chris Kennedy will meet on first Wednesdays at 9am; email list to stay in communication with town.

Member Meeting Agenda:

- Alissa will present online store; keep cost per participating member @ \$10.00/month.
- Board agrees to increase commission percentage to 18%; increase to begin with next Call for Art.
- Share survey results with members.

Finance:

- Income was \$2611.00; balance is about \$6000.00
- Gallery commission has been "pathetic," percentage increase will be good.
- Commission for classes will stay at 20%
- We will have to pay the accountant \$1000.00 in March for taxes
- 20.00 Squarespace charge was an annual fee for domain.
- Karen West may be able to help with budgeting
- Make a comment at member meeting about paying subs in a timely manner.

Other considerations:

- Beth and Lee will draft letter to the landlord asking postponement of rent increase.
- Awning cost = \$1750.00 plus \$200.00 for lettering; permission from owner; apply for 50/50 grant; We will hold off on the awning for now.
- Spend money only on needs.
- Founding Day information meeting upcoming. We will participate.
- Send out invitation to apply; Chatham Chat list; post to Next-door; Theresa will get in touch with interested artists.
- Only service dogs allowed in the gallery
- Member Meeting Agenda